

# Parts.Cat.Com User Guide

Prepared by Holt of California  
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## Contents

Introduction .....	3
Signing In / Registering .....	4-8
How to Sign In .....	4-5
How to Register .....	5-8
My Account .....	9-19
Account Summary .....	10
Personal Information .....	11
Shopping Preferences .....	12-14
My Equipment .....	15
Address Book .....	16
Order History .....	17
Frequent Order Lists .....	18
Core Tracking .....	19
Finding Parts on Parts.cat.com .....	20-24
Searching by Part Number or Name .....	20
Searching by Serial Number .....	20
Searching by Category .....	21-22
Parts Manuals .....	23
SIS ( <i>subscribing customers only</i> ) .....	24
Quick Order .....	25
Check Out .....	26-31
Logging Out .....	32
Things to Know .....	33
Contacts .....	33

## Introduction

ALL THE CAT® PARTS YOU NEED. ALL IN ONE PLACE.

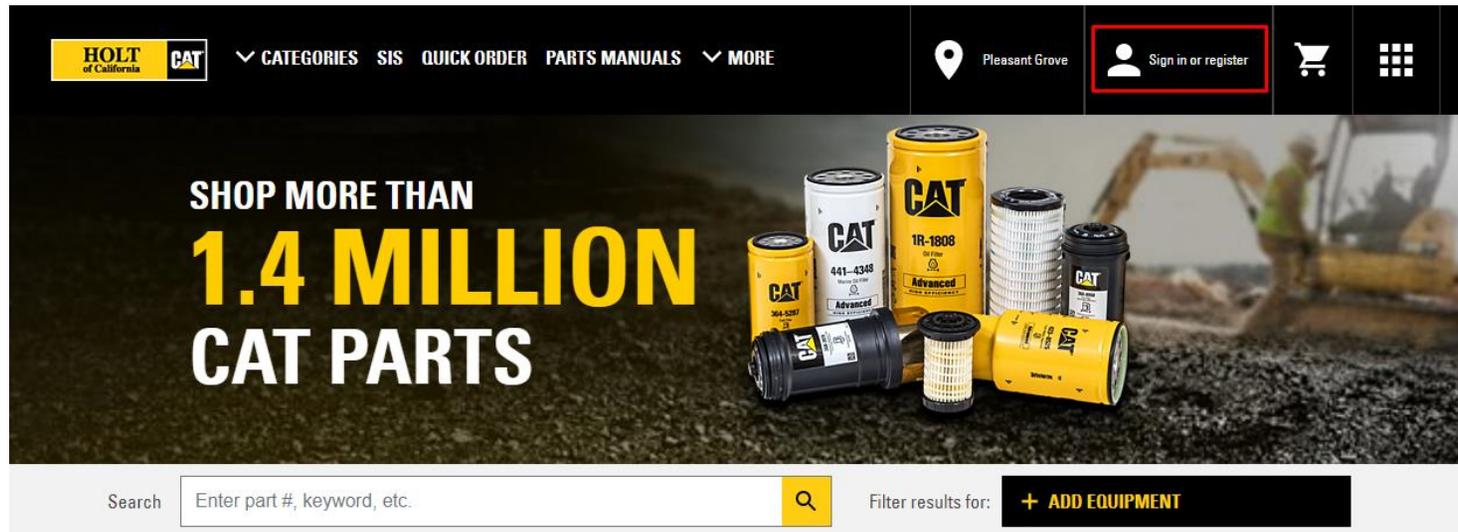
Parts.Cat.Com provides instant access to a huge selection of over 1.4 million genuine Cat parts. It's fast, reliable, and features a mobile-friendly interface that makes ordering from your smartphone or tablet easier than ever before. With Parts.Cat.Com, everything you need is just a couple of clicks away. Sign up/in today for instant access to Parts.Cat.Com.

THE BENEFITS OF USING PARTS.CAT.COM INCLUDE:

- Faster ordering with Quick Order
- View order history and reorder
- Quickly place bulk orders by uploading a .CSV spreadsheet
- Access to other online applications
- View prices of Cat parts
- Check parts availability
- Compare specifications
- Choose delivery or pick up from dealer store
- Shop Cat Reman and Cat Classic™ parts options
- View electronic parts manuals
- Reduce downtime
- View technical information
- Avoid waiting in line

## How to Sign In to Parts.cat.com

You can access Parts.cat.com today using your visiting <https://parts.cat.com/en/holtca>. To login, simply select Sign In/Register in the upper righthand corner of your screen.



The screenshot shows the top navigation bar of the Parts.cat.com website. On the left, there is a logo for 'HOLT of California' and 'CAT'. To the right of the logo are navigation links: 'CATEGORIES', 'SIS', 'QUICK ORDER', 'PARTS MANUALS', and 'MORE'. Further right, there is a location indicator 'Pleasant Grove', a 'Sign in or register' button (highlighted with a red box), a shopping cart icon, and a grid icon. Below the navigation bar is a large banner with the text 'SHOP MORE THAN 1.4 MILLION CAT PARTS' and an image of various CAT filters. Below the banner is a search bar with the placeholder text 'Enter part #, keyword, etc.' and a search icon. To the right of the search bar is a 'Filter results for:' button and a '+ ADD EQUIPMENT' button.

**NEW! SIS 2.0 NOW AVAILABLE** [LEARN MORE](#)

## SHOP BY CATEGORY



A sign in page will appear and prompt you for your login credentials. You will be prompted to the password page once you enter your username and select continue.

## Sign In

to buy parts

[Forgot username?](#)

**Continue**

 English 

### One Account. All of Cat

Access the full suite of Cat applications with your account. You can shop online, manage your equipment, go mobile, and more.

-  **Explore**  
Browse our catalog of products and service offerings.
-  **Buy Online**  
Shop parts, products, and merchandise.
-  **Manage**  
Track equipment, maintenance, and operations in one central place.
-  **Finance**  
View offers, contracts, and pay bills related to your equipment.
-  **Rent**  
Find and manage equipment rentals for any operation.
-  **Find Used**  
Browse and set alerts for specific pre-owned equipment.
-  **Service Information**  
View parts and service documentation, 3D models, and more.
-  **Go Mobile**  
The functionality you need in the field with Cat App, Cat Inspect, and more.

## How to Sign Up for Parts.cat.com

Select "Register" under the sign in or register button from the home page. Complete your information and add your Dealer Customer Number if applicable.

# REGISTER WITH HOLT OF CALIFORNIA

### STEP 2 OF 4: Complete registration form

In order to purchase parts from HOLT OF CALIFORNIA, you must have an account established. By completing the registration form below, HOLT OF CALIFORNIA can associate your online activity with your account or create a new account if necessary. Please allow one or two business days for HOLT OF CALIFORNIA to set up your account. HOLT OF CALIFORNIA will contact you once this process has been completed.

#### CONTACT INFORMATION

In case we need to contact you regarding your orders.

\* First Name:

\* Last Name:

\* Phone number:

\* Email:

#### COMPANY INFORMATION

\* Company Name:

\* Country/Region:

\* Street Address Line 1:

[Add another address line](#)

\* ZIP code/Postal code:

\* City:

\* State/Province:

Dealer Customer Number (if known) :

### Next you will need to accept Caterpillar's/Holt of California's Privacy Statement Terms

You can then opt in to receive future marketing communications from Caterpillar, its affiliates and subsidiaries. *The main reason to say yes is so you can receive the Monthly Parts.cat.com newsletter Cat sends out detailing the latest functionalities and promotions.*

- Yes, I Accept\*  
I have read and accept the [Parts.Cat.Com Terms of Use and Privacy Notice](#) and the [HOLT OF CALIFORNIA Terms and Conditions](#) and [HOLT OF CALIFORNIA Privacy Policy](#).
- Sign Me Up  
Yes, I would like to receive future marketing communications (including email and text messages) from Caterpillar Inc., its affiliates and subsidiaries worldwide and the Caterpillar dealer network. Regardless of whether you decide to receive these marketing communications, Caterpillar will continue to send service/transactional messages, including those that have to do with any accounts that you may have with us.

### Complete Registration

You will be asked to continue with your email and you will be sent a verification code to that email, input the verification code to continue to the final step. You will then create your own username and password, select continue once completed.

STEP 3 of 4

### Create Account

Register your account today. If you already have an account with my.cat.com or shop.cat.com, you can use the same account to [sign in](#).

#### EMAIL

A verification code has been sent to your email. Please copy the code from the email and paste it below.

Email

Verification Code

COMPLETE REGISTRATION

▼

STEP 4 of 4

### Create Account

Register your account today. If you already have an account with my.cat.com or shop.cat.com, you can use the same account to [sign in](#).

EMAIL ✔ ▼

#### COMPLETE REGISTRATION

Email

Email Or Username

Password 👁

Confirm Password 👁

**After Initial Set Up**

From now on, when you log in to Parts.cat.com, you will see the below dialog box every time unless you elect to “Skip this Step”. *You should only skip this step during the login process if your store location does not change often.*

**ASSOCIATED DEALERS**

DEALER\*

HOLT OF CALIFORNIA

[ADD A DEALER](#)

STORE LOCATION\*

Pleasant Grove

\* Required fields

**CONTINUE**

**SKIP THIS STEP**  
Save these as your default settings, and skip this step next time you log in. You can always change these settings in Shopping Preferences under My Account.

## My Account

During your first visit, it is recommended you review the **My Account** portion of Parts.cat.com first. This can be accessed by selecting your name in the upper Right-hand corner, and selecting My Account Summary from the dropdown. This takes you to a page where you can view your personal information and manage account options.



The screenshot displays the top navigation bar of the CAT parts website. On the left, there are logos for 'HOLT of California' and 'CAT'. The main navigation menu includes 'CATEGORIES', 'SIS', 'QUICK ORDER', 'PARTS MANUALS', and 'MORE'. On the right, there is a location indicator for 'Pleasant Grove', a user profile icon, a shopping cart icon, and a grid icon. A dropdown menu is open under the user profile icon, listing the following options: 'MY ACCOUNT SUMMARY' (highlighted with a red border), 'MY EQUIPMENT', 'ORDER HISTORY', 'SAVED LISTS', 'CHANGE STORE', and a 'LOG OUT' button. The background of the page features a large banner with the text 'SHOP MORE THAN 1.4 MILLION CAT PARTS' and an image of various CAT parts like filters and oil cans.

## Account Summary

The Account Summary section details your personal information and your most recent orders at the bottom and provides you with the ability to re-order.

< | [Home](#) > **My Account**

### YOUR PROFILE

PERSONAL INFORMATION >

SHOPPING PREFERENCES >

MY EQUIPMENT >

ADDRESS BOOK >

### ORDERS & QUOTES

ORDER HISTORY >

SAVED LISTS >

CORE TRACKING >

## MY ACCOUNT SUMMARY

---

### WELCOME,

This is your account summary. Here, you may review your personal information, view your recent orders and manage additional options available for your account.

### PERSONAL INFORMATION

### RECENT ORDER HISTORY

No orders were found.

## Personal Information

The Personal Information Page details the last time you logged in, allows you to update/change your password, edit your personal information, and change whether or not you want Marketing Communications from Caterpillar, its affiliates and subsidiaries. If any changes are made, simply select **Update** at the bottom of the page.

[Home](#) > [My Account](#) > Personal Information

### YOUR PROFILE

- PERSONAL INFORMATION >
- SHOPPING PREFERENCES >
- MY EQUIPMENT >
- ADDRESS BOOK >

### ORDERS & QUOTES

- ORDER HISTORY >
- SAVED LISTS >
- CORE TRACKING >

## PERSONAL INFORMATION

Welcome back,  
Last Login: April 26, 2022 9:56:58 AM

Username:  
Email: [Edit](#)  
Password: [Edit](#)

### CONTACT INFORMATION

In case we need to contact you regarding your orders.

\* First Name:

\* Last Name:

\* Phone Number:

United State...

### COMPANY INFORMATION

\* Company Name:

\* Street Address Line 1:

[Add another address line](#)

\* City:

\* Country/Region:

\* State/Province:

\* ZIP Code/Postal Code:

\* Industry:

Dealer Customer Number (if Known) :

**Sign Me Up**  
Yes, I would like to receive future marketing communications (including email and text messages) from Caterpillar Inc., you may have with us.

\* Required fields

## Shopping Preferences

The **Shopping Preferences** section under **My Account** is where you can set up your Holt of California Shopping preferences. These settings will pre-populate several fields at check out, including your preferred Holt of California store, Order Settings, Payment Settings, including whether a P.O. suffix needs to be placed before a P.O. number, Pickup & Delivery Options, including your preferred shipping method and instructions for all shipping methods (Ship to Me, Pick Up and Drop Box – select the tabs to set the preferences for each.) Select **Save Settings** at the end if any changes are made.

[Home](#) > [My Account](#) > Shopping Preferences

### YOUR PROFILE

- PERSONAL INFORMATION >
- SHOPPING PREFERENCES >
- MY EQUIPMENT >
- ADDRESS BOOK >

### ORDERS & QUOTES

- ORDER HISTORY >
- SAVED LISTS >
- CORE TRACKING >

## SHOPPING PREFERENCES

Simplify your shopping experience. Save default shopping preferences to enable quick login and checkout features.

DEALER NAME  
HOLT OF CALIFORNIA

DEALER STORE\*

Pleasant Grove

LOGIN ORDER DETAILS SHOPPING CART PICKUP & DELIVERY PAYMENT INFORMATION VIEW

### LOGIN

Skip login steps. Set the start page. [View More](#)

DEALER SETTINGS

My settings rarely change.  
 I adjust my settings often.

START PAGE SETTINGS (Optional)

Home Page

LANGUAGE SETTINGS (Optional)

Select Default Language

### ORDER DETAILS

Preset order details. Skip a step at checkout (Options vary by dealer) [View More](#)

ALLOW EDITING OF ORDERED BY INFORMATION

### SHOPPING CART

Personalize and choose what you want to see on the shopping cart page [View More](#)

ADD NOTES TO CART

DISPLAY ORDER INFORMATION ON CART

DISPLAY QUICK ORDER ON CART

## Shopping Preferences Cont'd - Select you Pickup and Delivery Preference

### PICKUP AND DELIVERY

Skip a step at checkout by selecting your Pickup or Delivery default information. (Options vary by dealer) [View More](#)

SKIP PICKUP & DELIVERY PAGE



#### FULFILLMENT

- Pickup
- Delivery
- Drop Box

#### STORE ADDRESS

7310 Pacific Ave  
Pleasant Grove, California 95668-9708  
USA

SPECIAL PICKUP INSTRUCTIONS (Optional)

### PICKUP AND DELIVERY

Skip a step at checkout by selecting your Pickup or Delivery default information. (Options vary by dealer) [View More](#)

SKIP PICKUP & DELIVERY PAGE



#### FULFILLMENT

- Pickup
- Delivery
- Drop Box

DELIVERY ADDRESS (Optional)

kwillis@holtca.com Shipping  
7310 Pacific Avenue  
Pleasant Grove, CA 95668  
US

DELIVERY METHOD (Optional)

SPECIAL DELIVERY INSTRUCTIONS (Optional)

### PICKUP AND DELIVERY

Skip a step at checkout by selecting your Pickup or Delivery default information. (Options vary by dealer) [View More](#)

SKIP PICKUP & DELIVERY PAGE



#### FULFILLMENT

- Pickup
- Delivery
- Drop Box

DROP BOX ADDRESS (Optional)

SPECIAL DELIVERY INSTRUCTIONS (Optional)

## Shopping Preferences Cont'd – Payment Information

### PAYMENT INFORMATION

Preset your payment information. Skip a step at checkout. (Options vary by dealer) [View More](#)

**PAYMENT METHOD** (Optional)

**DISPLAY PURCHASE ORDER NUMBER**



**ENTER PURCHASE ORDER NUMBER HERE** (Optional)

**Require P.O. Suffix** (Optional)

### VIEW

Configure the checkout parts images display. Save screen space, paper, and ink. [View More](#)

**SHOW IMAGES IN CHECKOUT** (Optional)

Display on screen

Display on print

**SAVE PREFERENCES**

## My Equipment

The **My Equipment** section under **My Account** is where you can add your fleet by serial number to easily shop parts that are made for your equipment.

### MY EQUIPMENT

The screenshot displays the 'MY EQUIPMENT' interface. At the top, there is a search bar with the placeholder text 'Search to find specific equipment in your list' and a '+ ADD EQUIPMENT' button. Below the search bar is a table with the following structure:

MODEL	SERIAL NUMBER	ASSET ID/NICKNAME
2990D3 SKID STEER LOADER		Add serial for exact fit

Below the table, there is a note: 'Please note: Your equipment list only supports Caterpillar equipment.' To the right of the table, a dropdown menu is open, showing three options: 'EDIT', 'DESELECT', and 'SHOP PARTS'. The 'SHOP PARTS' option is highlighted with a red border.

## Address Book

The **Address Book** section of **My Account** is where you can manage various billing, shipping or both billing & shipping combo addresses you may require for use with your account. The main address associated with the account should be the only address listed upon first login. Any addresses you add over time can be edited or removed under the Address book section of My Account. Make sure to select the **Add** or **Update** button when making changes.

[Home](#) > [My Account](#) > [Address Book](#)

### YOUR PROFILE

- PERSONAL INFORMATION >
  - SHOPPING PREFERENCES >
  - MY EQUIPMENT >
  - ADDRESS BOOK >
- ### ORDERS & QUOTES
- ORDER HISTORY >
  - SAVED LISTS >
  - CORE TRACKING >

## ADDRESS BOOK

ADDRESS NAME:  
ktilis@holca.com Shipping

ADDRESS TYPE:  
Shipping Address

FIRST NAME\*

LAST NAME\*

COUNTRY/REGION\*

ZIP/POSTAL CODE\*

STREET ADDRESS 1\*

[ADD AN ADDRESS LINE](#)

CITY\*

STATE/PROVINCE\*

PHONE NUMBER (Optional)

EMAIL ADDRESS\*

The default address associated with your account can be edited in the [Personal Information Page](#).

\* Required fields.

## Order History

The **Order History** section under **My Account** is where you can go to see your Order History. You can search by any of the listed fields or view the list below once you have made your first order and simply select Re-Order.

### ORDER HISTORY

EXPORT

#### SEARCH OPTIONS ^

Show only my orders

#### ACCOUNT

IACUST-Instant Access

#### STORE LOCATION

All Store Locations

#### ORDER NUMBER

#### DATE RANGE

4/26/20 - 4/26/22

#### STATUS

All

#### PART NUMBER

#### SERIAL NUMBER

#### PURCHASE ORDER NUMBER

CLEAR FILTERS

SEARCH

No orders were found.

If you have placed an order, it will show in a list by parts number and you can select re-order to easily add the part to your cart.

01C321162

May 25, 2016

purchase order

\$0.18  
USD

RE-ORDER

DETAILS

## Saved Lists

**Saved Lists** within **My Account** is where you can add, edit or delete any frequent order lists you have loaded into the system. Saved Lists items can be added in one of two ways – manually by selected “Save to List” under the part while shopping or by uploading a .CSV file.

### SAVED LIST

#### SEARCH OPTIONS

PLEASE SEARCH USING ONE OR MULTIPLE FIELDS BELOW

##### SAVED LIST NAME

##### CREATED BY

##### UPDATED DATE RANGE

 - 

##### ITEM NUMBER

ITEMS PER PAGE  Show only my lists

Name	Items	Updated	Created By	List Type	Actions
SOS	1	4/26/22	Kayla Tillis		<input type="button" value="lock icon"/> <input type="button" value="three dots icon"/>

ITEMS PER PAGE  Show only my lists



## 7X-3387: S-O-S SAMPLING VALVE

Brand: Cat

**\$22.45 (USD)**

QUANTITY

- 1 +

AVAILABILITY

1: In Stock

[WARRANTY INFORMATION](#)

[RETURN POLICY](#)

## Core Tracking

Parts.cat.com allows you to search your Core Return history within the Core Tracking section of My Account.

[Home](#) > [My Account](#) > [Core Tracking](#)

### YOUR PROFILE

- PERSONAL INFORMATION >
- SHOPPING PREFERENCES >
- MY EQUIPMENT >
- ADDRESS BOOK >
- BROWSING HISTORY >
- ORDERS & QUOTES
- ORDER HISTORY >
- SAVED LISTS >
- CORE TRACKING >

## CORE TRACKING

### SEARCH CRITERIA

Customer Account:  
[ACUST-Instant Access] ▼

Part Number:  
[ ]

Purchase Order Number:  
[ ]

Store Location:  
[All Store Locations] ▼

Document Number:  
[ ]

Start Date:  
[4/19/2022] [ ]

Equipment:  
[All Equipment Data] ▼

End Date:  
[4/26/2022] [ ]

Equipment Serial Number:  
[ ]

[RESET](#) [SEARCH RESULTS](#)

## Searching for Parts on Parts.cat.com

Parts.cat.com allows you to search for parts in many ways:

- By Part Number or Name
- By Equipment serial number
- By Category
- By Parts Manuals
- Through SIS
- By using a Search field

### Searching by Part Number/Name or Serial Number

You can search by part number/name or serial number by typing in the middle of the home page via the search bar, you can either filter by your equipment or search all parts for any equipment.

**HOLT of California** **CAT** **CATEGORIES** **SIS** **QUICK ORDER** **PARTS MANUALS** **MORE** Pleasant Grove

**SHOP MORE THAN**  
**1.4 MILLION**  
**CAT PARTS**

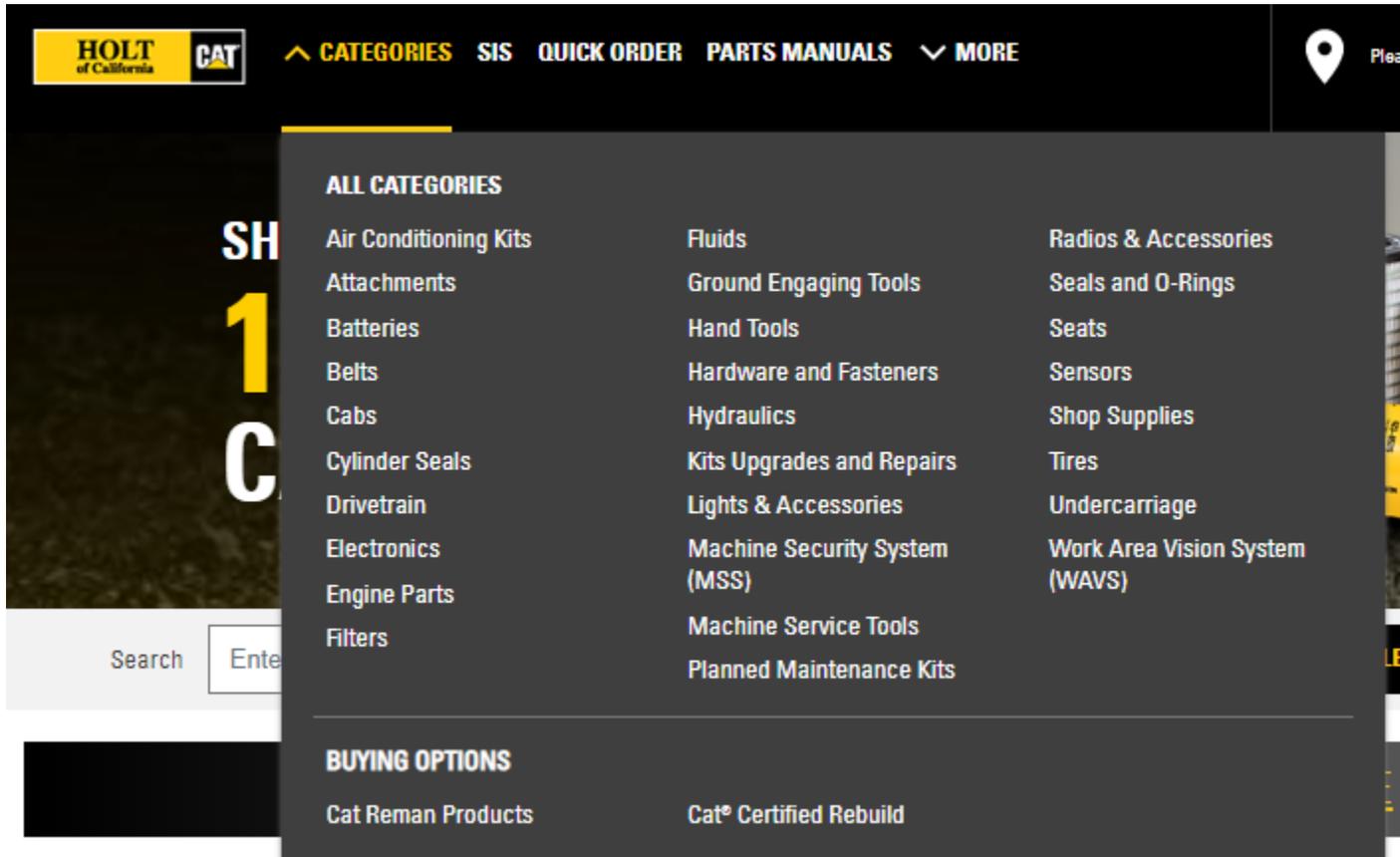
Search Enter part #, keyword, etc. Filter results for: **SELECT EQUIPMENT**

**NEW! SIS 2.0 NOW AVAILABLE** [LEARN MORE](#)

SELECT  
ADD EQUIPMENT

### Shop by Category

The Shop by Category is similar to online shopping sites such as Walmart, Target or Ace Hardware, where you drill down within the category and make search criteria selections to find the part you need.



## SHOP BY CATEGORY



### AIR CONDITIONING KITS



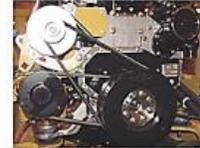
### ATTACHMENTS

[Augers](#)  
[Bale Grabs](#)  
[Bale Spears](#)  
[MORE >](#)



### BATTERIES

[General Service Line](#)  
[Miscellaneous](#)  
[Premium High Output](#)  
[MORE >](#)



### BELTS



### CABS

[Heating And Air Conditioning](#)  
[Insulation](#)  
[Mirrors](#)  
[MORE >](#)



### CAT® CERTIFIED REBUILD

[Certified Power Train Program](#)



### CYLINDER SEALS

[Buffer Seals](#)  
[Head Seals](#)  
[Head Wear Rings](#)  
[MORE >](#)



### DRIVETRAIN

[Differentials](#)  
[Driveshaft](#)  
[Final Drive](#)  
[MORE >](#)



### ELECTRONICS

[Circuit Breakers And Fuses](#)  
[Condition Monitoring](#)  
[Connectors And Terminals](#)  
[MORE >](#)



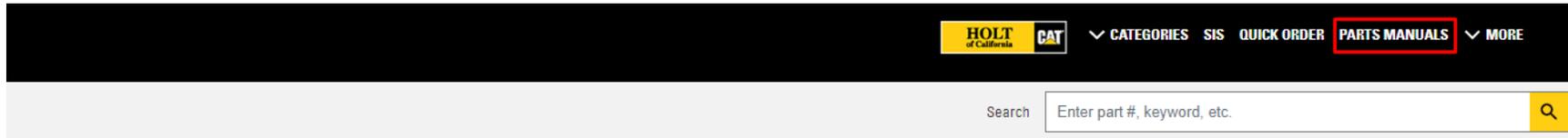
### ENGINE PARTS

[Aftercooler Components](#)  
[Belts, Pulley And Drive Accessories](#)  
[Braking System](#)  
[MORE >](#)

[SHOW ALL CATEGORIES](#)

## Parts Manuals

The Parts Manual section of Parts.cat.com is a watered-down version of SIS. You can actually open SIS in one window and Parts Manual in another and conduct similar searches. The biggest difference we have discovered is that you cannot zoom in on parts breakdown images to get a closer, when using a regular computer or laptop. Holt of California still encourages you to use SIS over Parts Manuals and to use SIS primarily if this is how you normally search for parts. Parts.cat.com is simply your new avenue for check out. You can access SIS from Parts Manuals page as well as from the top navigation.



## PARTS MANUALS

PART TYPE	EQUIPMENT*	
<input type="text" value="Enter part keyword(s) here."/>	<input type="text" value="Enter your serial number here."/>	<input type="button" value="SEARCH"/>

\* Required fields

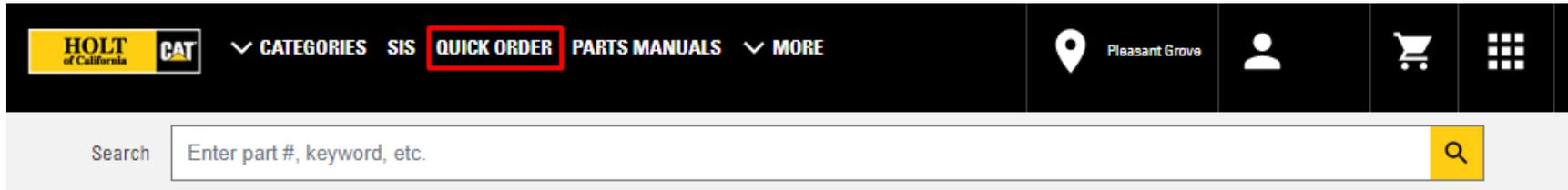
## SIS

As mentioned, you still have access to SIS and if this is our normal avenue to search for parts, please continue to do so.

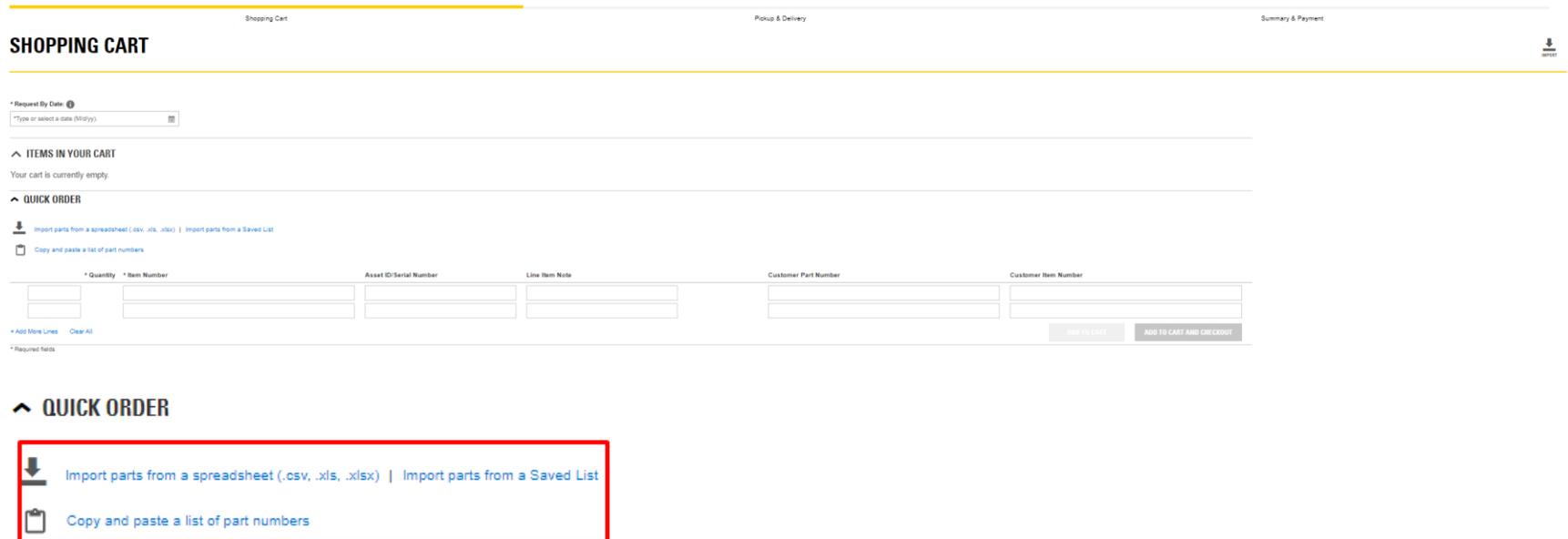
The image shows a navigation bar for HOLT of California. On the left, there are logos for HOLT of California and CAT. To the right of the logos are menu items: CATEGORIES, SIS (highlighted with a red box), QUICK ORDER, PARTS MANUALS, and MORE. Further right are icons for location (Pleasant Grove), user profile, shopping cart, and a grid icon. Below the navigation bar is a search area with a search box containing the placeholder text "Enter part #, keyword, etc." and a search button. To the right of the search box is a filter section labeled "Filter results for:" with a dropdown menu currently set to "SELECT EQUIPMENT".

## Quick Order

Quick Order is located at the bottom of the Shopping Cart page.

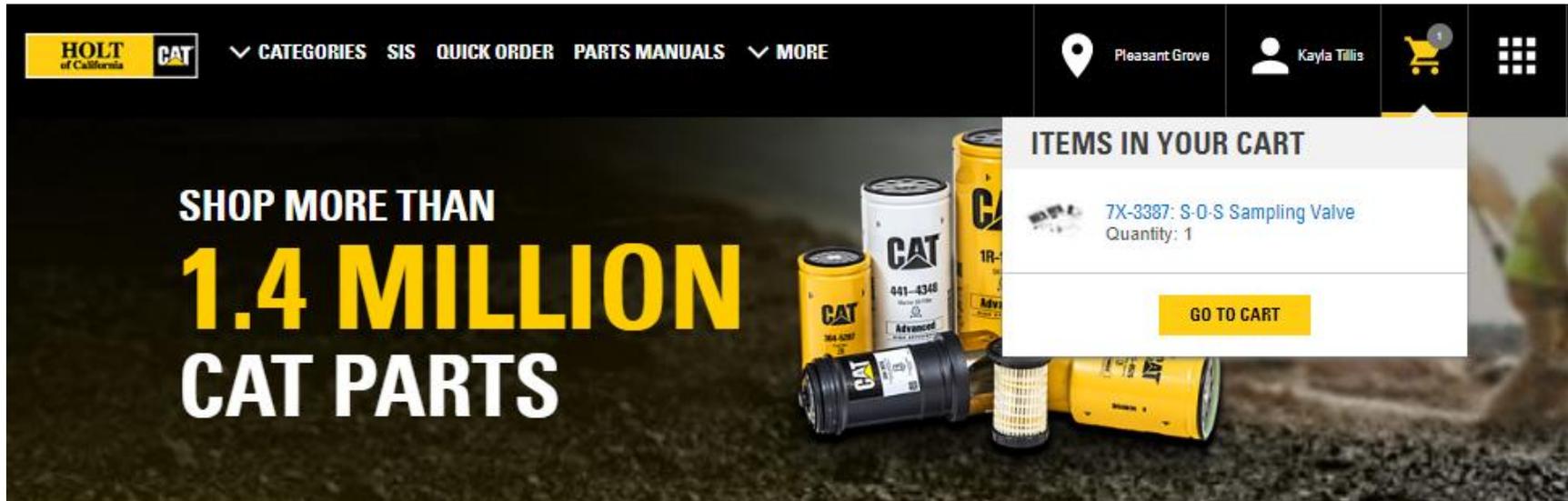


There are two ways to use the Quick Order functionality within Parts.cat.com. The first way is to manually enter each part number that you know you need to order. While the Quick Order page only offers 2 fields for part numbers, simply click **+ Add More Parts** to add more fields. Clicking on **+ Add More Parts** now only lets you add 1 additional line each time, but you can add more fields multiple times. You can also upload a .CSV file with up to 180 part numbers within the Quick Order section of the Shopping Cart. The first column of the .CSV needs to be named **Quantity** and the second named **Part Number**.



## Check Out

Access your shopping cart by clicking on the **Cart** in the very upper right-hand corner.



The screenshot shows the top navigation bar of the HOLT of California CAT website. The navigation bar includes the HOLT of California CAT logo, a dropdown menu for CATEGORIES, and links for SIS, QUICK ORDER, PARTS MANUALS, and MORE. On the right side of the navigation bar, there is a location indicator for Pleasant Grove, a user profile for Kayla Tillis, a shopping cart icon with a notification bubble, and a grid icon.

The main content area features a large promotional banner with the text "SHOP MORE THAN 1.4 MILLION CAT PARTS" in white and yellow. Below the text, there is an image of several CAT parts, including oil filters and a sampling valve.

An overlay titled "ITEMS IN YOUR CART" is displayed over the image of the parts. It shows a small image of the sampling valve, the text "7X-3387: S-O-S Sampling Valve", and "Quantity: 1". Below this information is a yellow button labeled "GO TO CART".

## Check Out Cont'd

Once in your shopping cart, you can review what is in it, remove individual items or empty the entire cart, edit quantities, export the shopping list as a .CSV file (*this is good if you want to make this order a Saved List*), change the store location and update the pricing and availability to reflect the store location change, and add in associated Serial Numbers and Line item notes for each part.

If everything looks good, enter a **request by date** and **Proceed to Check Out**.

### SHOPPING CART

**Request By Date**  (Type or select a date (MM/DD/YY))

**ITEMS IN YOUR CART** PROCEED TO CHECKOUT

Show notes Show images

Quantity	Product Description	Availability	Total Price (USD)
1	7X-3287 9-0-0 Sampling Valve 0.1 lbs ⚠️ PRODUCT WARNING(S) <a href="#">SAVE TO LIST</a>	1: In Stock	\$22.45 \$22.45 ea.

**EMPTY CART** ORDER SUBTOTAL: \$22.45 USD PROCEED TO CHECKOUT

**QUICK ORDER**

Import parts from a spreadsheet (.csv, .xls, .xlsx) | Import parts from a Saved List

Copy and paste a list of part numbers

* Quantity	* Item Number	Asset ID/Serial Number	Line Item Note	Customer Part Number	Customer Item Number
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

[Add More Lines](#) [Clear All](#)

[Warranty Information](#) | [View Return Policy](#)

\* Required fields

**ORDER SUMMARY**

**ORDER SUBTOTAL: \$22.45 USD**

**PROCEED TO CHECKOUT**

Availability	Total Price (USD)
1: In Stock	\$22.45 \$22.45 ea.

**ORDER SUBTOTAL: \$22.45 USD**

**PROCEED TO CHECKOUT**

## Check Out Cont'd

After selecting a **Requested Delivery Date** and **Proceed to Check Out**, you are directed to the **Shipping & Billing** Page. If the **Shipping & Billing** Preferences have been set up and saved within the **My Account - Shopping Preferences** section they will pre-populate here, though you always have the ability to change those preferences for this specific order at this time. Make sure to select Yes, I accept to the Terms.

## PICKUP & DELIVERY

### PICKUP & DELIVERY INFORMATION

PICK UP	DELIVERY	DROP BOX
<p>Store Address Pleasant Grove 7310 Pacific Ave Pleasant Grove, California 95668-9708 916-921-8828</p>	<p>Total Weight: 0.1 lbs</p> <p><a href="#">CALCULATE FREIGHT</a></p>	<p>Special Instructions: Enter special instructions here.</p>

[CONTINUE TO SUMMARY & PAYMENT](#)

### ADDITIONAL ORDER DETAILS

\* Request By Date: ⓘ

4/27/22 

Purchase Order Number:

[Upload Attachment](#)

[Enter Promotion Code](#)

Yes, I Accept\*  
I have read and accept the [Parts.Cat.Com Terms of Use and Privacy Notice](#) and the [HOLT OF CALIFORNIA Terms and Conditions](#) and [HOLT OF CALIFORNIA Privacy Policy](#).

**Check Out Cont'd**

Once **Shipping & Billing** information is confirmed or adjusted, select **Continue to Summary & Payment**. You will be taken to an **Order Summary** page. *Please note the order is not yet complete.*

**SUMMARY & PAYMENT**



<b>ORDER INFORMATION</b>	<b>PAYMENT INFORMATION</b>
<p><b>DEALER STORE</b> Pleasant Grove</p> <p><b>REQUEST BY DATE</b> 4/27/22</p> <p><b>COMPANY NAME</b> Holt of California</p> <p><b>ORDERED BY</b> <a href="#">EDIT</a></p>	<p><b>BILLING METHOD*</b> Credit Card</p> <p><b>BILLING ADDRESS</b> <a href="#">EDIT</a></p> <p><a href="#">ADD PURCHASE ORDER NUMBER (OPTIONAL)</a></p> <div style="border: 2px solid red; padding: 5px;"> <p><b>Payment Details</b></p> <p><b>Card Type *</b></p> <p><input type="radio"/> VISA Visa      <input type="radio"/> Mastercard</p> <p><input type="radio"/> Amex</p> <p><b>Card Number *</b> <input type="text"/></p> <p><b>Expiration Month *</b>      <b>Expiration Year *</b></p> <p>Month      Year</p> <p><b>CVN *</b> <small>This code is a three or four digit number printed on the back or front of credit cards.</small></p> <p><input type="text"/> </p> <p style="text-align: right;"><b>Pay</b></p> </div> <p><b>ORDER SUBTOTAL:</b> \$22.45 USD  <b>Shipping/Miscellaneous:</b> \$0.00 USD  <b>Total Tax:</b> \$1.63 USD  <b>CAL SALES TAX 7.25%:</b> \$1.63 USD  <b>ORDER TOTAL:</b> \$24.08 USD</p> <p><a href="#">ADD PROMOTION CODE</a></p>

**PICKUP AND DELIVERY INFORMATION**

**PICKUP LOCATION**  
Your items can be picked up at the following location

7310 Pacific Ave  
Pleasant Grove, California 95668-9708  
USA  
916-921-8828

**ITEMS IN YOUR ORDER**

Quantity	Item Name and Part #	Notes	Availability	Total Price (USD)
1.)	1  7X-3387: S.O.S Sampling Valve		1: In Stock	<b>\$22.45</b> \$22.45 ea.

<b>ORDER SUBTOTAL:</b>	\$22.45 USD
<b>Shipping/Miscellaneous:</b>	\$0.00 USD
<b>Total Tax:</b>	\$1.63 USD
<b>CAL SALES TAX 7.25%:</b>	\$1.63 USD
<b>ORDER TOTAL:</b>	<b>\$24.08 USD</b>

### **Check Out Cont'd**

On the **Order Summary** page, you once again have the opportunity to review the ENTIRE order (parts, shipping and billing, order subtotal, sales tax and order total). If there are changes to be made at this time, simply select **Back**.

It is also on this page that the **Ordered By Field** is available. The field pre-populates with the name associated with the logged in account, but can be edited for your records. ***This field prints out on Parts Drop Box Tags.***

## ORDER INFORMATION

### DEALER STORE

Pleasant Grove

### REQUEST BY DATE

4/27/22

### COMPANY NAME

Holt of California

### ORDERED BY



## Check Out Cont'd

Selecting **Pay** places the order.

### Payment Details

Card Type \*



Card Number \*

Expiration Month \*

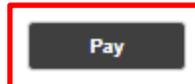
 

Expiration Year \*

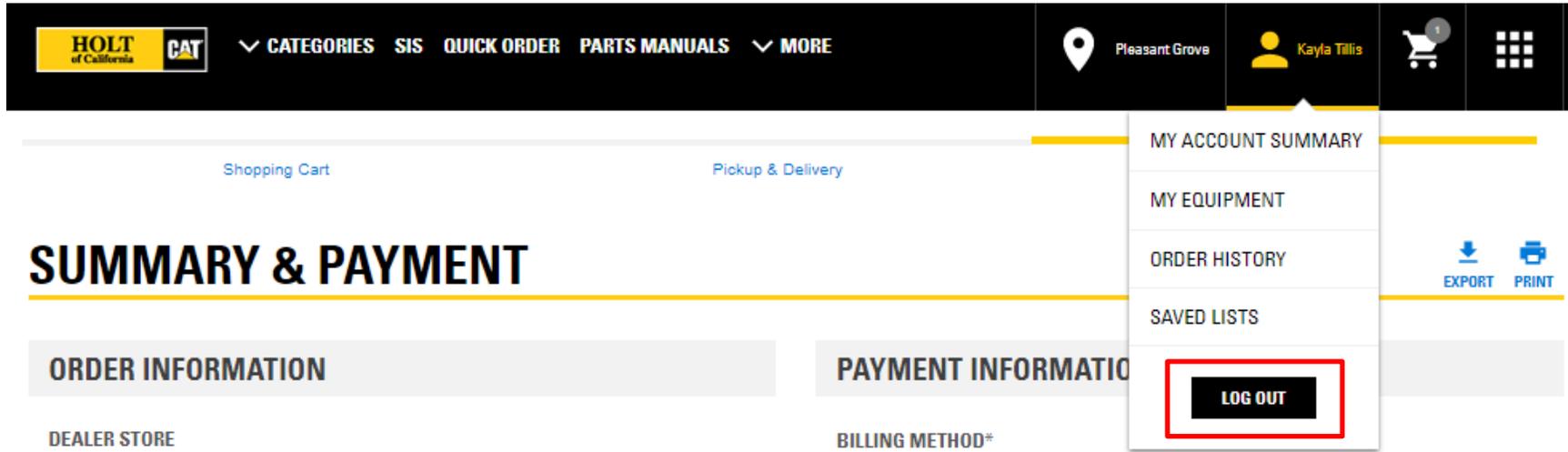
CVN \*

This code is a three or four digit number printed on the back or front of credit cards.



## Logging Out

Click on your name in the upper right hand corner of the page. This activates a drop down box and **Log Out** must be selected.



The screenshot shows a user account menu on a website. The menu is open, displaying several options: MY ACCOUNT SUMMARY, MY EQUIPMENT, ORDER HISTORY, SAVED LISTS, and LOG OUT. The LOG OUT option is highlighted with a red rectangular border. The background of the page shows a navigation bar with the HOLT of California CAT logo, a location dropdown set to Pleasant Grove, and a user profile for Kayla Tillis. Below the navigation bar, there are links for Shopping Cart and Pickup & Delivery. The main content area is titled SUMMARY & PAYMENT and contains sections for ORDER INFORMATION (DEALER STORE) and PAYMENT INFORMATION (BILLING METHOD\*). There are also EXPORT and PRINT buttons on the right side of the page.

## Things to Know

Two people cannot be logged into Parts.cat.com using the same username at the same time. The first person to login will be kicked off the system when the second person logs in. It is recommended that each person at your company that accesses Parts.cat.com set themselves up with their own account.

**You can enter a known part number on the Quick Order page and it is able to be added to your cart. Once in the cart, the system may inform you that there was an issue with the order. This error message would appear:**

*“Unable to Retrieve Price”*

There are a few reasons why you may see the above error message:

- 1) A given part on Parts.cat.com does not exist in Holt of California's business System
- 2) There is a system delay and the session times out between Parts.cat.com and Holt of California's business system.
- 3) **The part has to be special ordered direct from Holt of California due to dimensions or lengths. Basically parts that normally require you to pick up the phone and call, maybe even visit a store with the old part to have it made (think Hydraulic hoses).**

**Should you run into any issues, please contact:**

Mike Haskell

Desk: (916) 921-8832

Email: [mhaskell@holtca.com](mailto:mhaskell@holtca.com)